

Governor's Commission for a Drug Free Indiana

A Division of the



Comprehensive Community Plan

County: Steuben

LCC: Drug Free Steuben

Date: 26 July 2007: Updated



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Steuben Community Center
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City: Angola
Zip Code: 46703

Plan Summary

Mission Statement: The mission of Drug Free Steuben is to raise the awareness of alcohol, tobacco, and other drug issues, as well as support the most effective combination for individuals and other resources to positively impact the problem of drug and alcohol abuse in our community.

History: Drug Free Steuben was organized on 30 October 1989. Those participating at the first meeting were administration personnel from area school, media, probation staff representing county judges, law enforcement personnel, hospital administration, and representation from the county prosecutor's office. Steuben County is a rural area. Many families support themselves through work in industry. Steuben's highest growth in population is in our Hispanic sector of the community. Steuben is unique in that it offers beautiful lakes in which to live and vacation thus we have a sector of the population who is very well off financially, and we have an influx of vacationers that like to use our scenic area to relax and "party." Steuben is also unique in that I-69 and the 80/90 Toll Road intersect the county north/ south, and east/ west making it advantageous for mainstream industry to ship and receive products, but illegal drug activity finds it advantageous as well. Steuben is also bordered by two other states, which makes communication much more important and difficult with law enforcement and treatment agencies due to various laws, procedures, and protocols in the different areas.

Drug Free Steuben is rich in representation from treatment facilities, judicial, schools, and some clergy affiliations. The LCC would like to see more members from various businesses, special interest groups, representations from the Hispanic community, medical fields, and parents/ community members attending because they are passionate about the prospect of what DFS is doing and can do.

Drug Free Steuben is excited about expanding public relations over the next few years, getting the word out on available ATOD resources in our area, building a youth coalition in conjunction with VOICE: the tobacco youth coalition, addressing the high use of ATOD among youth and adults, and expanding the availability of ATOD service for the incarcerated.

Summary of the Comprehensive Community Plan: Drug Free Steuben began this Comprehensive Community Plan process by developing, implementing, and discerning a Community Needs Assessment. Through the discernment process, we drew forth the communities' priority of needs. Upon determining the priority of needs, we developed four clear and concise problem statements which are defined as follows:

- *Steuben County residents have limited knowledge of available ATOD resources.
- *ATOD use among adolescents continues at a high rate.
- *Services addressing ATOD issues are limited for those incarcerated.
- *ATOD use among adults continues at a high rate.

DFS received 122 responses to the Community Needs Assessment from a cross section of community members of youth and adults. DFS members requested that co-workers fill them out. DFS members also took the assessments to churches, civic organizations, and other groups to which they belong. DFS members associated with schools also had students respond to the assessment. DFS members associated with other youth organizations requested that some of those youth fill out the assessment. 65.6% of the assessment respondents also followed directions and included priorities. The top priorities are included in the above problem statements, the supportive data, and objectives.

Drug Free Steuben will monitor our own committee projects, and grant recipients who offer projects, programs, events, and activities to fulfill our objectives towards our ultimate goals. Drug Free Steuben will keep apprised of progress through monthly reports as part of our LCC monthly meeting agendas, through formal verbal and written reports twice a year from grant recipients, and through planned surveys/ needs assessments. Grant recipients must, as part of the agreement of receiving funding, attend 7 of 12 regular LCC meetings per calendar year. Through their twice a year reports, grant recipients address their progress stating who is impacted, how, and to what extent.

Grant recipients find it advantageous to attend meetings for networking, advice, and developing new ideas for projects to address needs.

Membership List

County LCC Name: Drug Free Steuben

| Name | Organization | Race | Gender | Category |
|-------------------------|--|-------------|---------------|------------------|
| Rita Lechliedner | Cameron Counseling Center | C | F | Treatment |
| Kim Hutchins | Steuben Probation Dept | C | F | Judicial |
| Marty McNeal | Steuben Prosecutor's Office | C | M | Judicial |
| Bill Kuhn | Four County Transitional Living | C | M | Self Help |
| Chris Phillips | Fremont Community Schools | C | F | Education |
| Suzie Tyler | Prairie Heights High School | C | F | Education |
| Addelle Schwan | Northeastern Center | C | F | Treatment |
| Pam Harger | Hamilton Jr/Sr High School | C | F | Education |
| John White | Cameron Memorial Community Hospital | C | M | Medical |
| Terri Moor | MSD of Steuben County/ Ryan Park Elementary | C | F | Education |
| Steve Evans | Lake James Christian Assembly | C | M | Religion |
| Bonnie Nagle | Tobacco Free Committee | C | F | Other |
| Dennis Knapp | Cameron Memorial Community Hospital/ Tobacco Free Committee | C | M | Medical |

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|--------------------------|---|-----------|----------|------------------------|
| Tom Friend | Steuben Health Dept./Tobacco Free Committee | C | M | Medical |
| Diana Wilkening | VOICE Coordinator | C | F | Other |
| Deb McHenry | Tri-State University/ Various DFS Committees | AA | F | Education |
| Carma Reeves | Youth Improvement Program | C | F | Intervention |
| Samantha Schnurr | Priairie Heights Student/ VOICE | C | F | Youth |
| Lindi Marti | Women in Transition | C | F | Self Help |
| Kevin Kane | Steuben Sheriff's Department | C | M | Law Enforcement |
| Brett Hays | Steuben Community Corrections | C | M | Judicial |
| Amy Oberlin | Herald Republican | C | F | Media |
| Jim Measel | WLKI Radio | C | M | Media |
| William Fee | Steuben Supiour Court | C | M | Judicial |
| Danielle Sevrence | Fremont Schools/ VOICE | C | F | Youth |
| Jack Miller | MSD Schools/ VOICE | C | M | Youth |
| Lisa Lysaght | DFS Coordinator/ St Anthony Youth Ministry | C | F | Religion |
| Kelly Sickafoose | Community Consultant for Governor's Commission | C | F | Other |
| Holly Holland | Prairie Heights Schools/ VOICE | C | F | Youth |
| Scott Alan Crouch | Prairie Heights Schools/ VOICE | C | M | Youth |

[illegible]

Problem Identification

Problem Statement #1: Steuben County residents have limited knowledge of available ATOD resources.

Supportive Data:

- The DFS Community Needs Assessment Results (CNAR) show that 49% of those polled believe the average person in Steuben County has insufficient ATOD knowledge.
- The DFS CNAR shows that 55% of respondents believe there are insufficient resources in our community to treat teens with ATOD issues.
- The DFS CNAR show that 44% of respondents don't know if Steuben County Schools offer sufficient ATOD education programs.
- The DFS CNAR show that 47% of respondents don't know if most clergy members are educated on current ATOD issues.

Year 1 Update:

- **The 2007 DFS CNAR shows that 59% of those polled believe the average person in Steuben County has insufficient ATOD knowledge.**
- **The 2007 DFS CNAR shows that 57% of respondents believe there are insufficient resources in our community to treat teens with ATOD issues.**
- **The 2007 DFS CNAR shows that 39% of respondents don't know if Steuben County Schools offer sufficient ATOD education programs, and 43% believe there aren't.**
- **The 2007 DFS CNAR shows that 52% of respondents don't know if most clergy members are educated on current ATOD issues, and 37% don't believe they are.**

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Objectives:

- **Develop brochures with available ATOD resources to be distributed at local events, service groups, schools, etc. and include them as part of a traveling display.**
- **Contact media to promote/ highlight resources on a regular basis.**
- **Obtain a public affairs intern from TSU or other local college to get the word out through a speakers' bureau.**
- **Acquire promotional tools to share with area groups, schools, and other organizations to promote ATOD resources and issues.**
- **Host a community forum/ LCC retreat to increase networking among area resources.**
- **Design and maintain a Drug Free Steuben Web Page.**

Year 1 Update:

- The 2007 DFS Intern worked on gathering information for the "brochure." All the information has yet to be compiled into a usable "brochure."
- The Local Newspaper now lists our LCC Monthly meetings in the Community Calendar portion of our local newspaper. DFS Members are encouraged to keep media apprised of events, activities, and issues.
- An Intern was hired in December of 2006, to work the first 6 months of 2007. The intern worked on information for a speaker's bureau "brochure". The intern developed and administered an ATOD in the workplace survey. The outcomes were compiled, but not analyzed yet.
- Members are networking some to share materials, but as of yet, no "library list" of materials has been started.
- The 2006 LCC Retreat was attended by less than half DFS Members due to belated conflicts in schedules. Those attending were able to network, but our hope is to have all members in attendance in 2007 along with guests who can benefit from such networking. The topic of Party Safe Homes was a huge point of interest at the 2006 Retreat. A committee to explore how to develop this program in Steuben County was appointed in December 2006.
- A Drug Free Steuben Web Site was up and running throughout 2006. Unfortunately, few DFS and community members used the site. The website is a current monthly meeting agenda item to discuss how we can best use a site. As of July 2007, the site no longer exists.

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Goals:

- Increase the reponses on our county ATOD needs assessment that indicate knowledge of ATOD resources in Steuben County.

Year 1 Annual Benchmarks:

- 55% of respondents in 2006 disagreed that there are enough resources in Steuben County to treat teens. This compares to 57% disagreement in 2007. This shows that respondents are even more aware of the need for resources for teens.
- On the issue of schools in the county offering sufficient ATOD education programs, 44% didn't know in 2006, but in 2007, 39% say they don't know, and 43% don't agree that the programs are sufficient. We hope this indicates an increased knowledge of what schools offer since less don't know.
- Having sufficient financial assistance to aid in ATOD counseling was rated as 56% saying there isn't enough in 2006 to 52% rating it not enough in 2007. We're not sure if this means there is more offered, or that the community is more aware of what is offered.
- In 2007, 83% of respondents agree that 12-step programs are a vital part of recovery, even though only 27% are aware of where and when these programs meet in the community.

Year 2 Annual Benchmarks:

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Problem Statement #2: ATOD use among adolescents continues at a high rate.

Supportive Data:

- The DFS Community Needs Assessment Results (CNAR) shows that 65% of respondents believe adolescents perceive ATOD use as harmless.
- The DFS CNAR shows that 65% of respondents believe that adults don't perceive adolescent ATOD as use harmless.
- The DFS CNAR shows 71% of respondents are personally aware of youth with ATOD use/ addictions issues.
- The DFS CNAR shows 84% of respondents agree that counseling is essential to ATOD recovery.
- A local school survey from 2004 shows that 6th - 12th grade monthly use of alcohol is higher than the state except for the 8th grade. [See attached graph.]
- A local school survey from 2004 shows the 7th -12th grade monthly use of smokeless tobacco and cigarettes higher [even much higher in later grades] then state and national percentages.

- Steuben County Sheriff's Dept and Angola City Police report an increase in alcohol offences by minors: 2004 was 91; 2005 was 139.
- Angola City Police reports arrests of 44 juveniles in 2005 for tobacco use/ possession.

Year 1 Update:

- The 2007 DFS CNAR shows that 58% of repondents believe adolescents perceive ATOD use as harmless.
- The 2007 DFS CNAR shows that 44% of respondents agree and 44% disagree that adults don't perceive adolescent ATOD use as harmless.
- The 2007 DFS CNAR shows that 70% of respondents are personally aware of youth with ATOD use/ addictions issues.
- The 2007 DFS CNAR shows that 97% of respondents agree that counseling is essential to ATOD recovery.
- A 2006 local school survey shows that 7th-12th grade monthly use of alcohol is higher than the state average in grades 7, 10, and 12, and not significantly less than the state average in the other grades.
- The 2006 local school survey shows the 7th-12th grade monthly use of cigarettes is higher than the state average in all grades, and use of smokeless tobacco is much higher than state average in grades 9 and 10, but less in grades 8, 11, and 12.
- Steuben County Sheriff's Dept and Angola City Police report continued increase in alcohol offenses by minors: 172 in 2006.
- Angola City Police reports much less tobacco use/ possession arrests in 2006 than 2005: 7 and 44 respectively.

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Objectives:

- Increase youth activity in/ through VOICE.
- Collaborate with law enforcement entities to enforce underage use of ATODs.

- **Collaborate with schools and parks to become/ enforce ATOD free campuses.**
- **Investigate and/ or fund projects, programs, and activities that address ATOD free life styles among adolescents.**

Year 1 Update:

- **VOICE currently has 8 active youth members representing each of the four school systems in Steuben County.**
- **Steuben County Probation Department works with adolescents on an informal reporting basis to help keep them out of the court system, and it also allows the clients to be attended to immediately instead of waiting for the lengthy court process before disposition is reached. As part of the probation process, drug testing is administered to determine clients use [even if the offense isn't drug related.] This allows probation to work with clients' needs and offer services. In 2006, 19 juveniles were drug tested with only 1 testing positive for illegal drugs. Steuben County Community Corrections offers home detention to juveniles, which allows the youth to stay in school, stay at home, and stay in the community thus working within the environment that the youth will have to survive. Drug Testing is also a part of this program. Steuben County Youth Improvement Program offers juvenile offenders a structured setting to catch up with schooling, take part in group counseling/ education, develop personal life skills to deal with their environment, and to make better choices. In 2006, YIP worked with 23 students, 17 of which completed the program successfully.**
- **In 2006, DFS funded 9 programs that were to address ATOD free lifestyles among adolescents: Hamilton, Prairie Heights, and Fremont High Schools all offer after proms to those eligible to attend prom. Each are well attended. After proms are excellent deterrents to students "partying" or driving to amusement parks while under the influence. After Proms are part of Prom/ Graduation programs at each of the schools the educate, and overall make students, faculty, staff, and parents aware of the hazards of ATOD use. Prairie Heights High School's Student Council offers a Leadership Retreat to a diverse group of student leaders. The retreat includes ATOD education, discussions of ATOD issues in the school, and plans for ATOD free and awareness activities throughout the school year. Fremont Middle School's Positive Relationship's program touches all Fremont Students at some point through the year. The program stresses abstinence from activities such as ATOD use that can be harmful to livelihood. Cahoots Cares is part of a local coffee house owned by two local churches. They offer programs from discussion groups to activities to raise awareness and provide an alternative to those youth that would normally wander the streets and use ATODs. St. Anthony's Youth Ministry offered a Youth of Faith Rally in 2006. The rally invite all middle and high school youth to an afternoon of fun with a comedian whose anti-ATOD message was easy to digest, and was not easily forgotten. Lake James Christian Assembly's Adventure Challenge program gathered a group of Angola Middle School youth giving them positive affirmation to developing new skills and use of time while working on ATOD issues and real conversations of the students' lives.**

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Goals:

- **Reduce ATOD use among adolescents compared to previous Steuben County police reports.**

Year 1 Annual Benchmarks:

- **In 2006, ATOD use for those under the age of 21 consisted of arrests in the following areas: Alcohol Offenses, 144 [2004 was 91, 2005 was 139]; Tobacco Citations, 7 [2005 was 44]; Drug & Drug related arrests, 91 [2004 was 131, 2005 was 201].**

Year 2 Annual Benchmarks:

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Problem Statement #3: Services addressing ATOD issues are limited for those incarcerated.

Supportive Data:

- The DFS Community Needs Assessment Results (CNAR) shows that 95% of respondents agree ATOD counseling should be available to those incarcerated in the Steuben County Jail.
- The DFS CNAR shows that 84% of respondents agree that counseling is essential to ATOD recovery.
- The DFS CNAR shows that 56% of respondents agree there is insufficient financial assistance for those in need of ATOD counseling.
- There are currently no AA meetings available for women in the Steuben County Jail.
- Steuben Sheriff Rick Lewis stated, "A large percentage of our inmate population has addictions problems. Drug Treatment can change the direction of these inmates' lives."
- Cameron Counseling Center, in 2005, provided 144 different men with alcohol education/ Evaluations, and provided 26 different women with substance education/ case management/ therapy.
- Four County Transitional Living, a facility for men in Steuben County, saw 35 men at the Steuben County Jail in 2005; they also led AA meetings where 200 men participated in 2005.
- Angola City Police and Steuben Sheriff's Department AOD arrests in 2004 and 2005 include respectively: OWI, 94 & 213; Possession/ Consumption of Alcohol by Minors, 91 & 139; Public Intoxication/ Drunkenness, 97 & 133; Drug or Drug Related Arrests, 131 & 201. [See attached graph.]

Year 1 Update:

- The 2007 DFS CNAR shows that 97% of respondents agree ATOD counseling should be available to those incarcerated in the Steuben County Jail.
- The 2007 DFS CNAR shows that 97% of respondents agree counseling is essential to ATOD recovery.
- The 2007 DFS CNAR shows that 52% of respondents agree there is insufficient financial assistance for those in need of ATOD counseling, and 43% don't know.
- There are still no regular AA meetings available for women in the Steuben County Jail.
- Steuben County Sheriff, Rick Lewis reiterates, "A large percentage of the inmate population has addictions problems. Drug Treatment can change the direction these inmates' lives."
- Cameron Counseling Center provided a total of 163 evaluations in 2006: 60 were free [available due to DFS funding], 47 of the 60 followed through with recommended treatment, 103 client evaluations were paid for through Compassionate Care.
- Four County Transitional Living continues to see men at the Steuben County Jail as requested, and continued to lead AA meetings in the jail throughout 2006.
- Angola City Police and Steuben County Sheriff's Dept AOD arrests for 2006 include: OWI, 216; Possession/ Consumption of Alcohol by Minors, 172; Public Intoxication/ Drunkenness, 162; Drug or Drug related arrests, 421.

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Objectives:

- Investigate and/or fund local programs or projects to work within the jail to educate or counsel those incarcerated due to ATOD issues.
- Educate Law Enforcement Administration on the importance of providing ATOD services to those incarcerated in Steuben County.

- Work with service providers to increase additional service contacts with those incarcerated in Steuben County.

Year 1 Update:

- Through members reporting at monthly meetings, we know that representatives from Four County Transitional Living and Northeastern Center attend to needs of the incarcerated as requested by the Steuben County Jail Officials or Defense Attorneys. It is unknown at this writing how many inmates were actually attended to by these two facilities in 2006. Cameron Counseling Center (CCC) receives funding from DFS to evaluate, educate, treat, counsel, and mentor men and women incarcerated in the Steuben County Jail. CCC also works with the incarcerated women on other issues that exacerbate their addiction issues.
- Conversations have taken place between individual providers and law enforcement administrators, but no formal education took place in 2006.
- Providers are finding it more difficult to offer services in 2006 due to some changes/ policies at the Steuben County Jail. First of all, the room that used to be used to meet individually with incarcerated clients is now used for video court, which makes scheduling services increasingly difficult. Secondly, there are two cell blocks for women and the two blocks aren't allowed to mix for counseling purposes, again making offering services more difficult.

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Goals:

- Increase the frequency of contacts through services that are available to those incarcerated in Steuben County.

Year 1 Annual Benchmarks:

- In 2006, Cameron Counseling Center afforded service to 42 women in group and individually, and to 148 men in group programs, compared to 26 women and 144 men in 2005.

Year 2 Annual Benchmarks:

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Problem Statement #4: ATOD use among adults continues at a high rate.

Supportive Data:

- The DFS Community Needs Assessment Results (CNAR) shows 41% of respondents agree AOD offenders are given appropriate sentences by the Steuben County Courts.
- The DFS CNAR shows 84% of respondents agree that counseling is essential to ATOD recovery.
- The DFS CNAR shows 58% of respondents disagree that jail time should be mandatory for even a first time OWI offender.
- The DFS CNAR shows that 65% of respondents agree that adults perceive ATOD use as harmless.
- Adult statistics from Angola City Police and Steuben Sheriff's Department for AOD arrests for 2004 and 2005 respectively are: OWI, 91 & 213; Public Intoxication/ Drunkenness, 97 & 133; Drug and Drug Related Arrests, 131 & 201. [See attached Graph]

Year 1 Update:

- **The 2007 DFS CNAR shows 39% of respondents agree that ,and 44% don't know if, AOD offenders are given appropriate sentences by the Steuben County Courts.**
- **The 2007 DFS CNAR shows 87% of respondents agree counseling is essential to ATOD recovery.**
- **The 2007 DFS CNAR shows 45% of respondents disagree that jail time should be mandatory for even a first time OWI offender.**
- **The 2007 DFS CNAR shows that 58% of respondents agree that adults perceive ATOD use as harmless.**
- **Adult statistics from Angola City Police and Steuben County Sherri's Dept for AOD arrests in 2006: OWI, 215; Public Intoxication/ Drunkenness, 156; Drug and Drug Related Arrests, 408.**

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Objectives:

- **Collaborate with law enforcement to decrease adult AOD offenses.**

- Investigate and/ or fund projects, programs, and activities that address ATOD abuse and illegal AOD use among adults.
- Survey workplaces on ATOD issues.
- Collaborate with local recovery houses.

Year 1 Update:

- Formal collaboration with law enforcement hasn't taken place.
- Funds are given to Cameron Counseling Center, Northeastern Center, Four County Transitional Living, Inc., and Women in Transition, Inc. CCC saw 42 women, and 148 men in the Steuben County Jail. CCC provided 60 free evaluations to help assess adult addiction needs, and 103 more evaluations were provided for by Compassionate Care. Northeastern Center completed 134 adult evaluations in 2006; 87 of them were possible through funding through Drug Free Steuben. Northeastern Center worked with 722 individuals over the age of 18 in 2006 with Substance Abuse & Mental Health Services. Four County Transitional Living, Inc. served 49 men in 2006; over 25% fulfilled the requirements of the house during their stay and established strong foundations to re-enter the community as productive members; 50% made independent decisions to leave prematurely [many with strong skills but aren't considered a successful completion]; 25% didn't stay long enough to build skills to succeed. Women in Transition, Inc. had 27 women go through their house in 2006. Five of them completed the program, 9 completed at least 90 days. The average stay was 61 days for the women. The 5 who completed the program had an average stay of 113 days.
- The 2007 DFS Intern completed a workplace survey on ATOD issues. A variety of workplace types and sizes were chosen for the survey. Final results have been compiled, but are still being analyzed.
- As stated above, local recovery houses are working diligently with adults in their care. Both the men's and women's recovery houses in Steuben County are active members of our LCC, and the other LCC's in our 4-county area.

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Goals:

- **Reduce ATOD use among adults compared to prior Steuben County law enforcement statistics.**

Year 1 Annual Benchmarks:

- **The total of AOD arrests in 2006 for Angola City Police and Steuben Sheriff's Dept are 779 [322 in 2004, 547 in 2005], including: OWI, 215 [94 in 2004, 213 in 2005]; Public Intoxication/ Drunkennes, 156 [97 in 2004, 133 in 2005]; and Drug and Drug Related Offenses, 408 [131 in 2004, 201 in 2005]. The alcohol related offenses continue to go up in Steuben County partly do to the continued increase of patrols watching out for such offenses; partly because we are a resort area and the "party" atmosphere continues to grow among those who come into the county for short periods of time of whom we have little/ no time to educate; and partly due to the increase of Hispanics where alcohol use seems to be part of their culture. Drug offenses grew in 2006 mostly due to the quality of information coming through IMAGE drug task force, meth lab seizures, and the increase of Hispanic drug trafficking, which law enforcement is striving to understand.**

Year 2 Annual Benchmarks:

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Please attach the County's Fiscal Report for review!

Next Annual Update Due: July 2008

Next Comprehensive Community Plan Due: July 2009

Date of Community Consultant Review: 7/30/2007

Disclaimer:

You agree that the information provided within this Plan is subject to the following Terms and Conditions. These Terms and Conditions may be modified at any time and from time to time; the date of the most recent changes or revisions will be established by the Commission and sent electronically to all Local Coordinating Councils.

Terms and Conditions:

The information and data provided is presented as factual and accurate. I hereby acknowledge that I can be asked to submit proper documentation regarding the data submitted within the Plan. Failure to do so could result in a "denied approval" by the Commission under IC 5-2-6-16.

The Local Drug Free Communities Fund must be spent according to the goals identified within the plan. I hereby acknowledge that I can be asked to submit proper documentation regarding funds that are collected, allocated, and disbursed within the county. Failure to do so could result in a "denied approval" by the Commission under IC 5-2-6-16.

Initials: LML

Steuben County LOCAL DRUG FREE COMMUNITIES FUND INFORMATION

(1) Amount deposited into the drug-free communities fund during the most recent, complete calendar year, per the County Auditor:

- The Steuben County Auditor's office deposited **\$36,693.21** into the LCC's Drug-Free Community Fund from fees collected last fiscal year, 2006.
- **\$13,206.57** rolled over from unused funds from the previous years.
- **\$49,899.78** total amount available for programs and administrative costs for the upcoming fiscal year.
- **\$8,600.00** allocated for administrative costs leaving **\$41,299.78** available for the upcoming year for programming

(2) Fund allocation by category, including a brief description of the purpose of the grant funding:

| APPLICANT/PROJECT & PROGRAM description | AMOUNT REQUESTED | AMOUNT AWARDED |
|--|---------------------|-------------------|
| Prevention/Education | | |
| Hamilton High School After Prom | \$800.00 | \$500.00 |
| Prairie Heights High School After Prom | \$800.00 | \$500.00 |
| Prairie Heights High School Leadership Retreat | \$800.00 | \$800.00 |
| Fremont Middle School Positive Relationships | \$600.00 | \$500.00 |
| Fremont High School Post Prom | \$750.00 | \$300.00 |
| Steuben County Youth Improvement Program | \$5,200.00 | \$3,100.00 |
| Cahoots Cares | \$500.00 | \$500.00 |
| St. Anthony Youth Ministry: Steuben Youth of Faith Rally | \$500.00 | \$500.00 |
| Lake James Christian Assembly: Adventure Challenge | \$2,300.00 | \$2,300.00 |
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| TOTAL(S) | \$12,250.00 | \$9,000.00 |
| Treatment/Intervention | | |
| Northeastern Center: Free Drug & Alcohol Evaluations | \$5,000.00 | \$2,250.00 |
| Cameron Counseling Center: Evaluations & Inmate Counseling | \$4,275.00 | \$2,250.00 |
| Four County Transitional Living: Operational Costs | \$3,500.00 | \$2,000.00 |

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| Women in Transition: Operational Costs | \$2,500.00 | \$2,500.00 |
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| TOTAL(S) | \$15,275.00 | \$9,000.00 |
| Criminal Justice Services | | |
| Steuben County Drug Task Force | \$5,000.00 | \$5,000.00 |
| Steuben County Probation Department: Saliva Tests | \$7,960.00 | \$1,700.00 |
| Steuben County Community Corrections: Drug Tests | \$2,000.00 | \$1,300.00 |
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| TOTAL(S) | \$14,960.00 | \$8,000.00 |

(3) Total amount of dollars allocated with percentages:

| CATEGORY | Percentage | DOLLARS APPROVED |
|----------------------------------|-------------------|-------------------------|
| Prevention/Education | 26% | \$9,000.00 |
| Treatment/Interdiction | 26% | \$9,000.00 |
| Criminal Justice Services | 23% | \$8,000.00 |
| Administrative | 25% | \$8,600.00 |
| TOTAL(S) | 100 | \$34,600.00 |

(4) Describe the grant process and requirements for the grantees:

****The Application:** Step 1: The applicant fills out the given grant face sheet in it's entirety. Step 2: Compose a letter that includes: The problem and ojective the applicant is addressing, goals and expected measurable results, critieria to be used to measure success of project, describe the project, amount of funding requested, collaborative agencies, and othe funding sources. Step 3: Fill out the Budget Worksheet, and attach a copy of the operating budget. Step 4: Make 10 copies of everything. Step 5: Submit copies in Manilla File Folders. Step 6: Applications are to be submitted where and when as specified.

****The Review:** The Grant Committee looks through each grant so that they have a working knowledge of each, before the presentation. A rubric is used to assess the correctness of the application. The rubric rating is used to help discern funding for the grants are very competitive.

****The Presentation:** Applicants are required to present and answer questions about the proposal on a specified date. They may send a representative.

****The Discernment:** After reviewing the grants, listen to presentations, and asking questions, the Grant Committee breaks it all down, and measures each application on its merits, determines if each fits a CCP ojective, determines the reliability of the applicant, determines if the funding requested is reasonable, etc.

****The Vote:** The LCC puts the final discerned amounts to a vote before sending the funding award amounts to the county commissioners for approval.

****The Grantee Requirements:** Each recipient must attend 7 of the 12 monthly meetings in the calendar year that their funding is granted. Recipients must submit two progress reports on the program receiving funds at a regular LCC meeting in July/ August [mid-year] and January/ February [end of year] . The reports must be submitted verbally and in writing. [Recipients are given the format for this report.] Recipients must write on agency letterhead a letter requesting the allotted funds in part or in full. Letters may be submitted after Jan 1, but before Dec 5. Recipients are expected to take part in at least one committee, and are also expected to cooperate with the needs of the writing and updating the CCP.

(5) Provide administrative expenses:

| EXPENSE | COST |
|--------------------|------------|
| Coordinator Salary | \$6,500.00 |
| LCC Retreat | \$500.00 |
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| TOTAL | \$7,000.00 |

(6) Provide amount of any unused dollars from previous years:

\$13,206.57 rolled over into funding for 2007.

(7) Additional Comments:

The DFS Budget is due in the county auditor's office the first part of July, thus DFS Grant Applications are due the last day of March, and the DFS Treasurer is projecting what we'll be able to give in early April. In other words, we are projecting at least nine months prior to the start of the next calendar year. The rollover amount seems large, but it really isn't if you take into account that those moneys are use to project what will come in the remainder of the year for granting funds.

It should also be reported that the DFS Grant Committee made a math error when balancing out funding between prevention, justice, and treatment. The report was sent to the county auditor before the error was discovered. It was too late to adjust the amount after the county commissioners passed it. The auditor's office found the error and appropriated the amounts per their calculations. To keep this from happening again, DFS has moved their grant application process back a month giving the grant committee and members more time to look at the numbers with fresh eyes as they double and triple check the numbers and take a final vote at the June LCC meeting.